

# Cheddington Scout Group

Executive Meeting

26/4/16

Present: Simon Aulton (Chair)  
 James Lowe (Treasurer)  
 Ian Hale (GSL)  
 Kim Key  
 Jon Boyes  
 Maurice Flanders  
 Sam MacIntosh

Note	Action	Due Date	Lead
<p><b>Matters Arising:</b></p> <p><u>New Tents:</u> 3 New tents have been purchased as agreed last time. In addition an additional mess tent has been purchased.</p> <p>We agreed by e-mail that we would target raising funds to replace the investment in the mess tent. Should we get additional money we could buy a fourth tent to allow for the increasing size of the Group.</p>			
<p>The leaders want more tables: at £100 / table so we need 4 tables.</p>	Purchase 4 tables.	1/6/16	Ian Hale
<p>Tom Bourne looked at re-wiring the HQ which would cost around £5,000 for materials alone. Including heating, lighting, external lighting and sockets.</p> <p>We also have a quote coming to replace the roof on the extension.</p>	Review whether we have over specified the proposition.	1/6/16	Ian Hale
<p><u>New HQ:</u> We have provisional planning permission from AVDC but we would need to raise the money for a building if we want to go forward.</p>			
<p>We need to raise £250,000 to deliver a new HQ building. We need to agree next steps and costings. We need a quote for the costs of the next phase.</p>	Look at a strategy to raise £250,000	1/7/16	Simon Aulton
<p>We agreed that Ian was going to get a quote</p>	Get quote from	1/7/16	Ian Hale

from the architects for the next phase of the project so that the exec could be informed in making a decision about whether to continue.	architects.		
<p><u>HQ Clean-Up</u>: A group of parents and leaders attended the HQ on 16<sup>th</sup> April to clean up. A lot of jobs were done notably the notice board was put up and the games store cleaned out.</p> <p>Sincere thanks go to all who helped out and made a difference to the Group. We agreed a working date on 11<sup>th</sup> September.</p> <p>There is a concern that there is mould in the building. Maurice has a plan to deal with the mould.</p> <p>Grass cutting, we need to check that the motor is working and set up a rota.</p>	<p>Pass on our thanks to those who attended</p> <p>Sort out mould with bleach and sponge.</p> <p>Sort out grass cutting</p>	<p>01/05/16</p> <p>1/7/16</p> <p>10/5/16</p>	<p>Ian Hale</p> <p>Maurice Flanders</p> <p>Simon Aulton</p>
<p><u>St.George's Day</u>: The District cancelled St.George's day, which we had organised.</p> <p>As a quick replacement we agreed with the school to hold a uniform day. Over 70 children attended school in Uniform and a flyer is going out to all children in the school this week.</p>			
<p><u>Financial Position</u>: The accounts are up to date with little change from the end of year. Expenses are now closed for 2015/16 and the account has been made up.</p> <p>James outlined the financial position and shared the balance sheet.</p> <p>We have previously considered online booking for the Scout HQ. Jon Knight was looking into this.</p> <p>We currently have a healthy balance in the bank. There are debtors owing of about £320 which is made up of current debtors and a couple of long-term debts that were written off.</p> <p>James observed that we need to invest our money in the building or commit to a plan to replace the building.</p>	<p>James will circulate corrected accounts</p> <p>Look at feasibility of online booking of HQ</p>	<p>1/6/16</p> <p>1/7/16</p>	<p>James Lowe</p> <p>Jon Knight</p>
<u>Fundraising</u> : Kim updated the meeting about the income from fundraising in the last quarter			

<p>of 2015. Christmas tree collection and quiz made over £400, up from £309. There were many nice comments about the quiz.</p> <p>We then looked at ideas to fundraise for 2016, with a target of an additional £2,500 for this year.</p> <p>We could do with increasing the number of people doing the luck number club. Ian will add the paperwork to the parents welcome pack and Simon will put the form up on the village websites.</p> <p>Some ideas for fundraising were brain-stormed!</p> <ul style="list-style-type: none"> <li>• Ferret Racing</li> <li>• Casino Night</li> <li>• Wine Tasting Evening</li> <li>• Saturday Morning Event</li> <li>• Christmas Shopping Morning</li> <li>• Bingo Afternoon</li> </ul> <p>There was a suggestion that exec members should have a target number of tickets to sell. Ideally outside of the normal group joiners.</p> <p>Village fête - 25<sup>th</sup> June. Going on as previous years.</p>	<p>Put into welcome packs.</p> <p>Put on line.</p> <p>Sort out an event for autumn 2016.</p> <p>Ian and Jon are going to represent Scouts on the organisational committee.</p>	<p>1/5/16</p> <p>1/5/16</p> <p>1/10/16</p>	<p>Ian Hale</p> <p>Simon Aulton</p> <p>Kim Key</p> <p>Ian Hale and Jon Boyes.</p>
<p><u>Recruitment</u>: Simon outlined the need to identify additional executive members for next year and discussed whether we could co-opt people as part of succession planning.</p> <p>James observed that the treasurer's role needs someone with a financial background to control the role. Identifying someone for succession early would be helpful.</p> <p>As an aside, James recommends that we secure the majority of the funds in a dual signature account.</p> <p>It would be worth looking specifically at Beaver parents who may be co-opted onto the committee.</p>	<p>Look at security of the money.</p>	<p>1/9/16</p>	<p>James Lowe</p>
<p><u>Other Business</u>: There being no additional</p>			

business the meeting closed at:

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